



## *Job Advert*

<b>Job Title:</b>	Accommodation Manager
<b>Job Reference:</b>	CS/2122/3904
<b>Working hours:</b>	Permanent Full-Time, 37.5 hours per week
<b>Salary:</b>	£32,000 per annum
<b>Location:</b>	Blackheath, London, SE3 0PW
<b>Closing Date:</b>	Sunday 28 November 2021
<b>Interview Date:</b>	To be confirmed

### **About Morden College**

Morden College is a charity dedicated to supporting older people. We are a strong community, committed to enabling those we support to have the highest quality of life, for the rest of their lives. Our care services were graded Good in all 5 CQC inspection area ratings and we have been granted Hospitality Assured status.

We will provide you with a generous pension, 25 days' holiday plus bank holidays, subsidised meals and free onsite parking. The College actively encourages individuals to expand their knowledge and understanding to the benefit of all parties, and actively supports CPD opportunities through a generous learning and development budget.

### **About the Role**

Following some recent changes within our Health and Wellbeing Department, we are looking to recruit a positive and inspiring Accommodation Manager to support our residents' journey through their time with Morden College. Working across our award-winning grounds, you will be responsible for the smooth running of our properties, managing voids, lettings and accommodation sustainment for residents across our community.

### **About You**

Having a good housing background, you will be responsible for the management of our properties at our Blackheath site. Whether you are an experienced manager or a housing professional ready to take their first steps into management, you will be an exceptional individual who spends time getting to know our residents needs and acting as a main point of contact for them. You will take responsibility for delivering the housing services and support they need within our close community.

With a welcoming approach, you will build relationships within the community, resolving any estate management queries in partnership with colleagues across Morden College. You must have a passion for providing excellent customer service with a caring approach, understanding the varied lives of our residents and the individual support requirements they have.

We are looking for someone to bring commitment, integrity, enthusiasm and passion to the role that our residents deserve. Above all, you will be yourself, have a sense of fun and take ownership of the role and all it requires whilst ensuring you are a positive role model for staff and an ambassador of Morden College.

### **About Applying**

To apply please visit our website <https://www.mordencollege.org.uk/workforus/>. To have an informal discussion about this opportunity please contact the HR Department by e-mail at [recruitment@mordencollege.org.uk](mailto:recruitment@mordencollege.org.uk) or by calling 020 8463 8364.

The closing date given is a guide only. There may be some occasions where we might have to close a vacancy once enough applications have been received. It is therefore advisable that you submit your application as early as possible to avoid disappointment.

Please be aware we do not accept CV's and only consider candidates who have completed our application form in full with supporting statements.

Due to high volumes of applications, we are unable to respond to applicants whose qualifications and/or experience do not meet the minimum requirements for the post.

This post is subject to an Enhanced DBS check. This post requires the post holder to be fully vaccinated against Covid-19 unless clinically exempt.

***Morden College is an equal opportunities employer***