



Job Advert

Job Title: Accommodation Services Assistant
Job Reference: HKG/2122/3673
Job Extent: 30 hour per week
Salary: £10.97 per hour
Location: Blackheath, London, SE3 0PW
Closing Date: 28 July 2021
Interview Date: To be confirmed

About Morden College

Morden College is a charity dedicated to supporting older people, providing them with residential care and residential nursing care if the need arises. We are a strong community, committed to enabling those we support to have the highest quality of life, for the rest of their lives. Our care services were graded Good in all 5 CQC inspection area ratings and we have been granted Hospitality Assured status.

We will provide you with free uniform, free onsite parking, and other benefits.

About the Role

We are looking for Accommodation Services Assistants to join the Morden College Accommodation Services Department and support two teams on a casual basis. You will be working both indoor and outdoor within the Porters Team and perform basic routine cleaning duties, disposing of waste, moving furniture, manually loading, carrying, and unloading trolleys and other ad hoc duties. In addition, you will be working within the Transports Team driving the Morden College minibuses to transport residents and other authorised users in and around London; regularly inspecting the vehicles to ensure their cleanliness, serviceability and safety as well as dealing with any shortfalls in the vehicles; manoeuvring wheelchairs to and from the minibus and securing them once they are inside.

The job can be physically demanding therefore, a reasonable level of fitness is required for this post.

The working patterns are flexible as shifts may cover evenings, weekends and bank holidays.

A full clean driving licence with D1 and previous experience in driving minibuses or larger vehicles are essential. Experience of working with older people would be advantageous.

About You

This is a dual role that includes both porter and driver duties therefore it requires a high level of flexibility and the ability to work different shifts and perform a variety of tasks. You will have impeccable cleaning standards, be efficient and have excellent communication skills with a good command of written and spoken English. You will enjoy working with older people and support the delivery of care allowing our residents to maintain their dignity and to live in a clean, comfortable, and safe environment. You will take pride in your job and be passionate in what you do. You will ensure that tasks are carried out to the highest standard and in the utmost respect of our residents' privacy. You will display a warm personality, be able to work as part of a team as well as on your own.

About Applying

To apply please visit our website <https://www.mordencollege.org.uk/workforus/> . To have an informal discussion about this opportunity please contact the HR Department by e-mail on recruitment@mordencollege.org.uk or by calling 020 8463 8363 / 8364.

The closing date given is a guide only. There may be some occasions where we might have to close a vacancy once enough applications have been received. It is therefore advisable that you submit your application as early as possible to avoid disappointment.

We will accept CVs but if you are called to the second stage interview you will be asked to complete a full Morden College application form.

Previous candidates need not apply. No agencies please.

This post is subject to an Enhanced DBS check.

Due to high volumes of applications we are unable to respond to applicants whose qualifications and/or experience do not meet the minimum requirements for the post.

Morden College is an equal opportunities employer